



FETAKGOMO TUBATSE LOCAL MUNICIPALITY

PUBLIC NOTICE:

In accordance with the Fetakgomo Tubatse Local Municipality Supply Chain Management Policy, eligible and interested companies, consortiums, and joint ventures are hereby invited to participate in the following bids:

No	Description	Quantity	Size	Technical Enquires	Specific Goal
FTLM/Q109/24/25	PROCUREMENT OF CATERING, TRANSPORT & SOUND SYSTEM AT NTSWANENG COMMUNITY HALL				80/20 preference point system. Price = (80)
	Catering:	250 people			Specific goal = (20) Locality within the boundaries of FTLM
	Pap, Rice, Beef, Chicken, 1 Salad, 1 Vegetable				
	Soft drinks	250	330ml		
	Bottled water	250	500ml		
	Transport:				
	Dilokong (R37) Cluster Taxi Routes to Ntswaneng Community Hall (attached as Annexure 01)	11	15 Seater		
	Sound System:				
	Speakers with reasonable sound				

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Speakers with reasonable sound

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	Roving Microphones		3			
FTLM/Q110/24/25	PROCUREMENT OF CATERING, TRANSPORT, Chairs & Tables AT TJIBENG COMMUNITY HALL					80/20 preference point system. Price = (80)
	VIP Catering:	100 people				Specific goal = (20) Locality within the boundaries of FTLM
	Pap, Rice, Beef, Chicken, 2 Salad, 2 Vegetables, Gravy					
	Soft drinks	100	330ml			
	Bottled water	100	500ml			
	Transport:					
	Tjebeng Cluster Taxi Routes (attached as Annexure 02)	39	15 Seater			
	Other:					
	CHAIRS	6				
	TABLES COVERED	2				
	VIP TOILETS	2				
FTLM/Q111/24/25	PROCUREMENT OF CATERING, TRANSPORT & SOUND SYSTEM AT PHIRING TRIBAL HALL COMMUNITY					80/20 preference point system. Price = (80)
	Catering:	180 People				Specific goal = (20) Locality within the boundaries of FTLM
	Pap, Rice, Beef, Chicken, 1 Salad, 1 Vegetable					
	Soft drinks	180				
	Bottled water	180				
	Transport:					
	Ohrigstad Cluster Taxi Routes to Phiring Tribal Community Hall (attached as Annexure 03)	3				
	Sound System:					
	Speakers with reasonable sound					

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	Roving Microphones					
FTLM/Q1112/24/25	PROCUREMENT OF CATERING, TRANSPORT & SOUND SYSTEM AT GA-SELEPE COMMUNITY HALL, FOR APEL CLUSTER					80/20 preference point system. Price = (80)
	Catering:					Specific goal = (20) Locality within the boundaries of FTLM
	Pap, Rice, Beef, Chicken, 1 Salad, 1 Vegetable			300 People		
	Soft drinks			300		
	Bottled water			300		
	Transport:					
	Apel Cluster Taxi Routes to Ga-Selepe Community Hall (attached as Annexure 04)			9		
	Sound System:					
	Speakers with reasonable sound					
	Roving Microphones					
FTLM/Q1113/24/25	PROCUREMENT OF CATERING, TRANSPORT & SOUND SYSTEM AT GA- MALEKANA TRIBAL HALL, FOR APEL CLUSTER					80/20 preference point system. Price = (80)
	Catering:					Specific goal = (20) Locality within the boundaries of FTLM
	Pap, Rice, Beef, Chicken, 1 Salad, 1 Vegetable			200 People		
	Soft drinks			200		
	Bottled water			200		
	Transport:					
	Ngwaabe Cluster Taxi Routes to Ga-Malekana Tribal Hall (attached as Annexure 05)			5		
	Sound System:					

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	Speakers with reasonable sound								
	Roving Microphones								
FTLM/Q1114/24/25	PROCUREMENT OF CATERING, TRANSPORT & SOUND SYSTEM AT GA- COMMUNITY HALL, FOR BURGERSFORT CLUSTER							80/20 preference point system. Price = (80)	
	Catering:							Specific goal = (20) Locality within the boundaries of FTLM	
	Pap, Rice, Beef, Chicken, 1 Salad, 1 Vegetable			300 People					
	Soft drinks				300				
	Bottled water				300				
	Transport:								
	Burgersfort Cluster Taxi Routes to Ga-Malekana Tibal Hall (attached as Annexure 06)				11				
	Sound System:								
	Speakers with reasonable sound								
	Roving Microphones								
FTLM/Q1118/24/25	Draft Budget Capturing Assistance							80/20 preference point system. Price = (80)	
								Specific goal = (20) Locality within the boundaries of FTLM	
	Scope of Work:								
	- Primary Budget and Balance sheet budgeting assistance - Evaluate primary budget data strings and assist in								

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	identifying appropriate mSCOA classifications per segment in accordance with applicable version of mSCOA Chart. • Analysing of new mSCOA Chart and adopting budget data string updates accordingly • Creation of new data strings for the draft budget (where necessary) • Unblock Data Strings (where necessary) • Capture primary draft budget on the system, in line with municipality requirements, • Alignment of primary budget data strings to the appropriate balance sheet control accounts • mSCOA compliance analysis of primary budget			
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• Assistance in accurate reporting within required reporting formats and as per municipality classifications • Secondary Budget and Cash Flow Budgeting assistance • Evaluate secondary budget data strings and assist in identifying appropriate mSCOA classifications per segment in accordance with applicable version of mSCOA Chart. • Creation of new data strings for the draft budget (where necessary) • Unblock votes (where necessary) • Capture secondary draft budget on the system, in line with municipality requirements.				
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	• Alignment of secondary budget data strings to the appropriate balance sheet control accounts • mSCOA compliance analysis of secondary budget • Assistance in accurate reporting within required reporting formats and as per municipality classifications • Funded budget assessment based on information available. • Budget finalisation assistance • Capturing of budget Balance Sheet opening balances • Guidance provided on budget opening balances based on information available.			
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	• Ensure budget is in balance. • Processing of budget on system skills explanation and review • Draft Budget Assessment (Analytical, mSCOA, Circulars, etc.) • A Schedule Generation, NT Uploads, Verifications Assistance in generation of the A-Schedule containing financial and non-financial information. • Guidance on TABB and PRTA data string extractions for upload on LG Database • Evaluate and correct if any validation errors have been identified on LG Database • Reconciliation of the A-Schedule to the data-strings (where necessary)			
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	• Submission of two reference letters for mSCOA compliant budget uploads, work performed not older than 2020, on client's letterhead. The reference letters must be completed & signed by the client (s) previously serviced. • Qualification & experience of the personnel performing mSCOA related work (attach CV and certified qualification as an Accountant).				
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NB: Quotation and fully completed quotation forms (downloaded from the website), priced and initialled each page must be placed in a sealed envelope and marked the description and the quotation number) deposited in a tender box at Burgersfort Head Office or Apel Regional Office by no later than 12h00 on the **20 March 2025**.

For further information, contact Katlego Ntobeng the SCM Senior on 013 231 1000/ 1065.

Please note

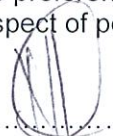
The following returnable documents are compulsory and will lead to disqualification if not attached:

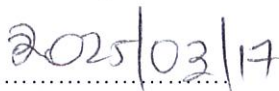
- Valid copy of the company registration (CK) documents
- Original certified ID Copies of directors, smart ID cards must be copied on both sides (Not older than 6 months)
- Submission of Municipal rates and taxes or municipal service invoice issued to the bidder and all directors, by any other municipality or municipal entity. The rates and taxes charges must not be in arrears for more than three months (90 days) for both the bidding company & its directors:
 - I. If staying in a non-rate-able area, please attach original letter from the Tribal Authority / Chief or Headman / sworn affidavit, or municipal proof of residence.
 - II. If you are renting, attach a copy of a valid signed lease agreement.
 - III. If the business is operating at the director's residence, a sworn affidavit must be attached stating such.
- MBD 1, 4, 6.1, 8 and 9 forms must be fully completed, signed and initialled, each page.
- False or incorrect declaration on any of the MBD forms will result in disqualification.
- Price amendment without signature will amount to disqualification.

NB please note that all certified documents must be originally certified and not older than 6 months.

Evaluation Criteria

A preferential point system shall apply whereby the points will be calculated in accordance with the preferential procurement regulations 2022, where 80% will be allocated to price and 20% in respect of points claimed for attainment of the specified goal as summary on the above.


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Acting Municipal Manager
Magooa RM


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Date

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